

STATE BOARD OF MIDWIFERY
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 11/14/2019

BOARD MEMBERS PRESENT: Valerie J Hall - Chair
Elizabeth Hartman
Carol Johnson
Amy B Redman

BUREAU STAFF: Kelley Packer, Bureau Chief
Dawn Hall, Deputy Bureau Chief
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Rob McQuade, Legal Counsel
Eric Nelson, Board Prosecutor
Cesley Metcalfe, Board Specialist

OTHERS PRESENT: Kris Ellis, Idaho Midwifery Council

The meeting was called to order at 9:00 AM MST by Valerie J Hall.

INTRODUCTIONS

Ms. Hartman and Ms. Johnson were introduced in person to the Board and Bureau staff as new Board members.

APPROVAL OF MINUTES

Ms. Hartman made a motion to approve the minutes of July 1, 2019. It was seconded by Ms. Johnson. Motion carried.

Ms. Johnson made a motion to approve the minutes of July 19, 2019. It was seconded by Ms. Hartman. Motion carried.

Ms. Johnson made a motion to approve the minutes of September 26, 2019. It was seconded by Ms. V. Hall. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

EXECUTIVE SESSION

Ms. Hartman made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Johnson. The vote was: Ms. V. Hall, aye; Ms. Hartman, aye; Ms. Johnson, aye; and Ms. Redman, aye. Motion carried.

Ms. Johnson made a motion to come out of executive session. It was seconded by Ms. Redman. Motion carried.

FOR BOARD DETERMINATION

Ms. Redman made a motion to approve the Bureau's recommendation and authorize closure in case number MID-2020-1. It was seconded by Ms. Hartman. Motion carried.

DISCIPLINE

Mr. Nelson presented a Stipulation and Consent Order in case number MID-2019-1. Ms. Hartman made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Ms. Johnson. Motion carried.

LAWS AND RULES

Mr. McQuade reviewed a proposed revision to the Board's pending rules regarding epinephrine. Ms. Hartman made a motion to accept the revision. It was seconded by Ms. V. Hall. Motion carried.

FINANCIAL REPORT

Ms. Eavenson gave the financial report, which indicated that the Board had a cash balance of (\$28,237.16) as of September 30, 2019.

BOARD MEMBER TRAINING

Mr. Crema presented a training session on the role of a regulatory Board and its members.

BOARD MEETING PROCEDURES TRAINING

Mr. Crema presented training regarding Board meeting procedures.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

NEW BUSINESS

PEER REVIEW FORM

The Board reviewed a draft peer review form. Ms. Johnson made a motion to approve the form and to authorize Bureau staff to add the form to the Board's website. It was seconded by Ms. Hartman. Motion carried.

RENEWAL APPLICATION

The Board reviewed a draft renewal application. Ms. Redman made a motion to approve the suggested updates to the renewal form. It was seconded by Ms. Johnson. Motion carried.

INFORMED CONSENT INFORMATION

The Board reviewed a draft of the informed consent information that it requested to be added to the Board's website. Ms. Johnson made a motion to approve posting the information on the Board's website.

CORRESPONDENCE

The Board reviewed correspondence from Xenya Pool regarding the implementation of the Maternal Mortality Review Committee.

NEXT MEETING was scheduled for January 24, 2019 at 9:00 AM MST.

ADJOURNMENT

Ms. Hartman made a motion to adjourn the meeting at 11:10 AM MST. It was seconded by Ms. Redman. Motion carried.

Valerie J Hall, Chair